UNITED NATIONS

ST

Secretariat

ST/AI/364/Add.2
8 March 1991

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: ASSIGNMENT GRANT

Addendum

APPLICATION OF THE ASSIGNMENT GRANT TO INTERNATIONALLY-RECRUITED GENERAL SERVICE STAFF*

1. By section VI, paragraph 4, of resolution 45/241 of 21 December 1990, the General Assembly took note of the recommendation made by the International Civil Service Commission (ICSC), in its sixteenth annual report, 1/ to the executive heads regarding the application of the assignment grant to internationally recruited General Service staff, with effect from 1 July 1990. The purpose of the present addendum to administrative instruction ST/AI/364 is to set the terms and conditions of the applicability of this grant to this category of staff.

2. Except as provided below, with effect from 1 July 1990, internationally recruited General Service staff are entitled to payment of the assignment grant under the same terms and conditions as those set out in administrative instruction ST/AI/364 of 1 August 1990 governing payment of the assignment grant for staff in the Professional and higher categories.

3. The lump-sum portion of the assignment grant shall be calculated as follows:

(a) For a staff member without recognized dependants, the lump-sum portion of the grant is determined on the basis of net base salary (including language allowance if any) applicable at the duty station of appointment or reassignment, on the basis of

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* Personnel Manual index No. 7177.

the grade and step in effect on the actual date of appointment or reassignment, except that in the case of split payments of the lump sum, the second payment of the lump sum will be computed on the basis of the emoluments applicable as of the date that payment falls due;

(b) For a staff member with recognized dependants who is entitled to the payment of a spouse allowance, the monthly amount of the allowance applicable at the duty station of appointment or reassignment is also taken into account for the purpose of calculating the lump-sum portion of the assignment grant. If no spouse allowance is payable, the monthly amount of the allowance applicable in respect of the first dependent child is included in the calculation of the lump sum.

Notes

1/ Official Records of the General Assembly, Forty-fifth Session, Supplement No. 30 (A/45/30), para. 235 (c).